

Haswell Parish Council



Lisa Dixon Centre, Burt Close, Haswell, Durham , DH6 2DA E Mail: clerk@haswellparishcouncil.gov.uk

Minutes of the Meeting of Haswell Parish Council held on

Wednesday 25th September at 6.30pm at St Paul's Church

Item No	Discussion / Decision
	<p>Present Cllr O Gray (Vice Chair), W Ramsay, A Morton, S Hartley, C Overton, E Major The Vice Chair welcomed everyone to the meeting of the Parish Council.</p>
1.	<p>Apologies for Absence Apologies of absence were received and accepted from Cllrs C Hood & A Wainwright</p>
2.	<p>Code of Conduct – Declaration of Pecuniary Interests No pecuniary interests were declared.</p>
3	<p>Minutes of the Meeting Held on 31st July 2024 The minutes of the meeting held on the 31st July 2024 were agreed as a true and correct record with the exception of the following:</p>
4	<p>Updates and Action Points from the Minutes Held on 31st July 2024 There were no updates.</p>
5.	<p>Reports</p>
5(a)	<p>Police Report Police Officers from Durham Constabulary were not in attendance at the meeting but provided the following report:</p>
	<p><u>Haswell Parish report – 20/08/24 to 25/09/24</u> Total calls – 40 ASB – 0 Personal – 0 Nuisance and Environmental – 0 Burglary – 2 <ul style="list-style-type: none"> • 21/08/24 – 07/09/24 – X2 burglaries at same address by a known suspect (domestic related). Criminal Damage- 2</p>

Signed.....Date.....
 (Chair of Haswell Parish Council)

AGENDA ITEM 3

Item No	Discussion / Decision
	<ul style="list-style-type: none"> • 22/08/24 – Kent Terrace – Air pellet shot at window causing damage – Closed, full investigation complete, no suspect identified. • 01/09/24 – Local Farm – Wires cut on fencing – Closed, full investigation complete with no suspects identified. <p>Theft and Handling- 0 Vehicle- 0 Other – <i>PACT Meeting details –</i></p> <ul style="list-style-type: none"> • <i>Thursday 24th October - Haswell Pact Meeting – 6pm to 7pm – The Hazelwell Centre – Officers from Easington Neighbourhood Policing Team will be available to any residents.</i> • Keep In The Know is a messenger platform used by the Police to pass out local messages via email on local topics, for example dates and times of Pact meetings. If anyone would like to sign up to this please pass your name, date of birth, house number, post code and email address to your local officers. • Mobile Safety Camera Enforcement B1283 Durham Road, Haswell Plough During the visit to the site I would advise that 84 drivers triggered the safety camera: 3 drivers fell within our Process Level (Court action) 5 drivers fell within our Conditional offer level (fine and points) 76 drivers fell within our Speed Awareness Course level
5(b)	<p>Correspondence and Funding Requests for consideration or decision.</p> <ul style="list-style-type: none"> • Funding Requests No funding requests have been received. • Correspondence The following correspondence was considered: <ul style="list-style-type: none"> • Correspondence from the Hazelwell Centre regarding land • Correspondence from the Hazelwell Centre regarding a meeting to discuss the lease for the MUGA. • CDALC Updates – to consider any relevant updates from CDALC – previously circulated. <p>Resolved:</p> <ul style="list-style-type: none"> • The Clerk to arrange a meeting with the Chair of Trustees of the Hazelwell Centre, to include Cllr O Gray to discuss the issue regarding land and the MUGA. • Updates from CDALC, previously circulated are noted.
5(c)	<p>Training / Conferences /Meetings There had been no training / conferences or meetings attended by Councillors or the Clerk.</p> <p>Resolved: The Information is noted.</p>

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5(d)	<p>(d) Parish Council E Mail Address – Gov.uk. The Clerk presented a verbal report regarding the Parish Council gov.uk email address and gov.uk email addresses for Parish Councillors</p> <p>Resolved: Haswell Parish Council support the proposals to adopt the clerk@haswellparishcouncil.gov.uk e mail address and for the Parish Councillors to also adopt gov.uk. email addresses. The clerk to progress.</p>
6	Finance
6(a)	<p>Monthly Account Payments The monthly account payments for July 2024 were considered and signed by Cllrs O Gray and C Overton.</p> <p>Resolved: The monthly account payments are approved.</p>
6(b)	<p>Monthly Bank Reconciliation The monthly bank reconciliation for July 2024 was considered and signed by Cllrs CR Hood and C Overton.</p> <p>Resolved: The monthly bank reconciliation is approved.</p>
7	<p>Budget Members considered the budget position for August2024. A discussion took place regarding the Parish Office move to the Lisa Dixon Centre. Cllrs were keen for this to be progressed as soon as possible. If no progress is made by the next meeting , alternative options are to be considered.</p> <p>Resolved: The information is noted. The Clerk to progress the move to the Lisa Dixon Centre.</p>
8	<p>Planning; There were no planning applications to consider</p>
9	Strategic Planning
9(a)	<p>Neighbourhood Plan The Parish Council considered the proposals for the next steps provided by the consultant and quote for further work. Proposals previously circulated.</p> <p>Resolved: The Clerk has submitted the expression of interest for the Government grant to progress the further work.</p>
9(b)	<p>Strategic Priorities There was no further update regarding the Strategic Priorities</p>
10	<p>Sub Group/ Working Group Meetings</p> <ul style="list-style-type: none"> • Horticultural Working Group – No further meetings • Neighbourhood Plan Working Group - no further meetings • Emergency Plan/Community Resilience Working Group – no further meetings • Human Resources Committee – no further meetings

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	<ul style="list-style-type: none"> • Events Committee – no further meetings <p>Resolved: An Event Committee meeting to be scheduled for Monday 30th September , 6pm at St Paul’s Church, Haswell.</p>
11	<p>Members Reports The following reported were received:</p> <p>Cllr B Ramsay</p> <ul style="list-style-type: none"> • Reported that there had been a fire in the wooded area near Mazine Tce • Requested that the dog waste bin on the road near hospital farm is moved. Cllr Morton commented that this bin was used by people walking along that road. Cllr Overton raised the issue of purchasing more dog waste bins as discussed in the previous meeting • Reported that the spare goal posts are too short and not suitable for use. Cllr O Gray is to investigate getting some goal posts from another source. • Enquired whether the financial issue regarding the payments for a Highways Work had been resolved. The Clerk confirmed that a number of invoices had been raised and sent to Durham CC for payment dating back to 2019/2020. <p>Cllr C Overton</p> <ul style="list-style-type: none"> • Thanked the groundstaff for the maintenance work on the Rainbow signs. <p>Cllr E Major</p> <ul style="list-style-type: none"> • Reported that the racecourse fencing needed repairing on the corner of the playground field on Windsor Tce. • The cost of the Band for the Christmas Giving is £200. <p>Cllr A Morton</p> <ul style="list-style-type: none"> • Reported that the metal bollard at the bottom of Church Street required repair. <p>Cllr O Gray</p> <ul style="list-style-type: none"> • The football changing rooms were in the process of being fitted out. • Requested that the clocking in machine be activated for the groundstaff. <p>Resolved:</p> <ul style="list-style-type: none"> • The purchase of 4 x dog waste bins at a price of approximately £185 each is agreed. • Cllr O Gray to investigate getting some goal posts from another source. • The cost of £200 for the band for the Christmas Giving is agreed. • The Clerk to ensure that any necessary items are reported to Durham CC. • The Clerk to progress the installation of the clocking in machine.
12	<p>County Councillor’s Update Report</p> <ul style="list-style-type: none"> • There was no update
13	<p>Public Participation The Chair invited members of the public to address the Parish Council on items of concern or interest.</p> <ul style="list-style-type: none"> • An issues was raised about gardens behind Windsor Tce. <p>Resolved:</p> <ul style="list-style-type: none"> • The issues are noted.

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AGENDA ITEM 3

Item No	Discussion / Decision
14	Date & Time of the Next Meeting The next meeting shall be held on Wednesday 30 th October 2024 at 6.30pm in the meeting room at St Pauls Church, Church Street, DH6 2DT Haswell.
15	Exclusion of Public and Press The public and press be excluded from the meeting on agenda items 15(a) as they contain exempt information as defined in Paragraphs 1 and 6 of Schedule 12A of the Local Government Act 1972 (as amended).
15(a)	Personnel Matters <ul style="list-style-type: none">• Councillors discussed attendance management issues of the Groundstaff. Resolved: The information is noted and the Clerk to seek advice from HR and progress any necessary actions.

Signed.....Date.....
(Chair of Haswell Parish Council)