



Haswell Children's Centre, Church Street, Haswell, DH6 2DZ T:0191 517 1013 E Mail: haswellparishcouncil@gmail.com

Date of issue: - 18th June 2024

AGENDA –JUNE 2024

In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of Haswell Parish Council to be held in the **Meeting Room, St Paul's Church, Church Street, Haswell DH6 2DT, on 26th June 2024**. The business to be transacted thereat is as set out hereunder.

J Wainwright

J Wainwright
Parish Clerk, Proper Officer of the Council

BUSINESS TO BE TRANSACTED

1. Apologies for Absence

To receive any apologies for absence

2. Code of Conduct – Declaration of Interests

Members are reminded of the need to disclose any interests in items on this agenda, whether Pecuniary or otherwise. Please see advice from the Clerk prior to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

3. Minutes of the Meeting held on 29th May 2024

The draft minutes of the previous meeting held on 29th May 2024 be presented for consideration and approval as a true and correct record (attached).

4. Matters Arising and Action Points from the Minutes Held on 29th May 2024

To consider any matters arising /action points from the previous minutes which are not included elsewhere on the agenda.

5. Reports

(a) Police Report

To consider the Police report and any issues arising.

(b) Correspondence and Funding Requests

To consider any correspondence and funding requests to note / for decision received by the Clerk.
Items previously circulated as follows:

- **Funding Requests**

To consider funding requests previously circulated.

- **Correspondence**

To consider correspondence previously circulated regarding:

- **CDALC Updates** – to consider any relevant updates from CDALC – previously circulated.

(c) Training / Conferences /Meetings

To consider the implications of any training / conferences /meetings attended by the Clerk or Councillors.

6. Finance

(a) To approve the monthly accounts payments for May 2024

(b) To consider the bank reconciliation for May 2024

7. Budget

To consider the budget figures for May 2024.

8. Audit 2023/2024

Annual Governance and Accountability Return (AGAR) 2022/2023

(a) Internal Audit Report and Assurance by Risk Area – for consideration and acceptance

(b) Section 1 – Annual Governance Statement 2023/24 – to consider, approve and for the Chair to sign

(c) Section 2 – Accounting Statements for 2023/24– to consider, approve and for the Chair to sign

(d) Summary of Payments and Receipts for the Year Ended 31st March 2024- to be approved and for the Chair to sign

(e) Bank Cash and Investment Reconciliation as at 31st March 2024 to consider and approve

(f) Exercise of Public Rights – to consider the 30-working day period when the Council’s records are available for public inspection.

The above documents are circulated and offered to Council for consideration, approval and signing prior to submission to the external auditors.

9. Planning

To consider any planning applications within and impacting upon the Parish.

10.Strategic Planning

(a) Neighbourhood Plan

To consider the next steps.

(b) Strategic Priorities

To receive an update and consider next steps.

11. Sub Group/ Working Group Meetings

(a) Haswells Carnival 2024 Update

(b) Brass Bash Update

(c) To receive an update or verbal/written reports from Parish Council Sub Group Meetings where appropriate.

- Horticultural Working Group
- Neighbourhood Plan Working Group
- Emergency Plan/Community Resilience Working Group
- Human Resources Committee
- Events Committee

12. Members Reports

To receive verbal reports from Parish Council Members.

13. County Councillor's Update Report

To receive verbal/written update reports from the County Councillor(s).

14. Public Participation

For the Chair to invite members of the public to address the Parish Council on items of concern or interest.

15. Date & Time of the Next Meeting

The next meeting shall be held on Wednesday 24th July 2024 at 6.30pm in the meeting room at St Pauls Church, Church Street, DH6 2DT Haswell.

16. Exclusion of Public and Press

The public and press be excluded from the meeting on agenda items 15(a) as they contain exempt information as defined in Paragraphs 1 and 6 of Schedule 12A of the Local Government Act 1972 (as amended).

(a) Personnel Matters

- To receive an update regarding personnel matters