

## AGENDA ITEM 3



### Haswell Parish Council

Haswell Children's Centre, Church Street, Haswell, DH6 2DZ T:0191 517 1013 E Mail: haswellparishcouncil@gmail.com

#### Minutes of the Meeting of Haswell Parish Council held on

Wednesday 28<sup>th</sup> February 2024 at 6.30pm at St Paul's Church

Item No	Discussion / Decision
	<p><b>Present</b> Cllrs A Wainwright (Chair), E Major, W Ramsay, A Morton, S Hartley, C Overton, CR Hood</p> <p>The Chairman welcomed everyone to the meeting of the Parish Council.</p>
1.	<p><b>Apologies for Absence</b> Apologies for absence were received and accepted from Cllr O Gray and the Parish Clerk, J Wainwright (family bereavement)</p>
2.	<p><b>Code of Conduct – Declaration of Pecuniary Interests</b> No pecuniary interests were declared.</p>
3	<p><b>Minutes of the Meeting Held on 31<sup>st</sup> January 2024</b> The minutes of the meeting held on the 31<sup>st</sup> January 2024 were agreed as a true and correct record with the exception of the following: Cllr C Overton was in attendance at the meeting but was not recorded as present.</p> <p><b>Resolved:</b> <b>The amendment to the minutes of 31<sup>st</sup> January is agreed.</b></p>
4	<p><b>Updates and Action Points from the Minutes Held on 31<sup>st</sup> January 2024</b></p> <ul style="list-style-type: none"><li>• Solar lights ordered 12/02/2024 – awaiting delivery</li><li>• Bid submitted for £15,000 Capital Budget from Believe Housing for the 'Garden of Reflection'.</li></ul> <p><b>Resolved:</b> <b>The Information is noted.</b></p>
5.	<p><b>Reports</b></p>
5(a)	<p><b>Police Report</b> Police Officers from Durham Constabulary were not in attendance at the meeting but provided the following report: <b><u>Haswell Parish report – 29/01/24 to 28/02/24</u></b> Total calls – 39 <b>ASB – 3</b></p>

Signed.....Date.....  
(Chair of Haswell Parish Council)

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	<p><b>Personal – 0</b></p> <p><b>Nuisance and Environmental – 1</b></p> <ul style="list-style-type: none"> <li>• 04/02/24 – Pesspool Lane – Off road bikes reported on the National Cycle Track – Work is currently ongoing with DCC Ranger and DCC Safer Places Officer.</li> <li>• 22/02/24 – Church View – X2 off road bikes in a field.</li> <li>• 25/02/24 – Hart to Haswell Walkway (no specified where) – Off road bikes – Area search with no trace.</li> </ul> <p><b>Burglary – 1</b></p> <ul style="list-style-type: none"> <li>• 05/02/24 – Howarth Terrace – Landlord reporting arranging to meet previous tenant and finding lockbox on property had been damaged and key missing – Open investigation</li> </ul> <p><b>Criminal Damage- 1</b></p> <ul style="list-style-type: none"> <li>• 28/01/24 (unknown when occurred) – St Pauls Church – Scorch marks on exterior wall – Beat team engagement with caller – Closed, investigation complete with no suspects identified</li> </ul> <p><b>Theft and Handling- 0</b></p> <p><b>Vehicle- 1</b></p> <ul style="list-style-type: none"> <li>• 29/01/24 – Kent Terrace – Damage caused to an Ambulance door handle – Open Investigation.</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>• <b>Mobile Speed Camera deployments through January at Haswell Plough on B1283 –</b> 172 drivers triggered the camera From this – 4 fell within our Process Level (Court Action) 19 fell within our Conditional Offer Level (fine and points) 149 fell within our Speed Awareness Course Level.</li> </ul> <p><b>PACT Meeting details –</b></p> <ul style="list-style-type: none"> <li>• <i>Thursday 11<sup>th</sup> April - Haswell Pact Meeting – 6pm to 7pm – The Hazelwell Centre – Officers from Easington Neighbourhood Policing Team will be available to any residents.</i></li> <li>• <i>Thursday 29<sup>th</sup> February – Haswell Drop-in – Mencap (Lisa Dixon Centre) – 1pm to 2pm. Officers from Easington Neighbourhood Policing Team will be available to any residents.</i></li> <li>• Keep In The Know is a messenger platform used by the Police to pass out local messages via email on local topics, for example dates and times of Pact meetings. If anyone would like to sign up to this, please pass your name, date of birth, house number, post code and email address to your local officers.</li> </ul> <p><b>Resolved:</b> <b>The information is noted</b></p>

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<b>5(b)</b>	<p><b>Correspondence and Funding Requests</b></p> <ul style="list-style-type: none"> <li>• <b>Funding Requests</b> No Funding Requests had been received</li> <li>• <b>Correspondence</b> <b>The following correspondence was considered:</b> <ul style="list-style-type: none"> <li>• <b>Speed Survey</b> – Members considered the email received from Durham Constabulary regarding the Speed Survey carried out at Haswell Plough as discussed in the Police Report – agenda item 5(a).</li> <li>• <b>CDALC Updates</b> – updates from CDALC have been previously circulated.</li> </ul> </li> </ul> <p><b>Resolved:</b> <b>The correspondence is noted.</b></p>
<b>5(c)</b>	<p><b>Training / Conferences /Meetings</b></p> <p>Members considered feedback from the training and meetings attended by the Clerk and Councillors as follows:</p> <ul style="list-style-type: none"> <li>• Social Media Skills for Councillors (Clerk)</li> <li>• CDALC Smaller Council Forum (Cllrs O Gay and A Morton)</li> </ul> <p><b>Resolved:</b> <b>The Information is noted.</b></p>
<b>5(d)</b>	<p><b>Civility and Respect</b></p> <p>Members considered the report regarding the signing of the Civility and Respect Pledge and the recommendations of the Jo Cox Civility Commission entitled, <i>No place in politics: tackling abuse and intimidation - a call to action</i> which includes 28 recommendations for different sectors.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• <b>That the Parish Council sign the Civility and Respect Pledge is agreed. The Clerk to arrange.</b></li> <li>• <b>The recommendations of the Jo Cox Civility Commission are noted.</b></li> </ul>
<b>6</b>	<b>Finance</b>
<b>6(a)</b>	<p>The monthly account payments for January 2024 were considered and signed by Cllrs CR Hood and C Overton</p> <p><b>Resolved:</b> <b>The monthly account payments are approved.</b></p>
<b>6(b)</b>	<p>The month bank reconciliation for January 2024 was considered and signed by Cllrs CR Hood and C Overton</p> <p><b>Resolved:</b> <b>The monthly bank reconciliation is approved.</b></p>
<b>7</b>	<p><b>Budget</b></p> <p>Members were informed Members that the projected outturn figure (at January 2024) was likely to be estimated as £140,803 (including commitments) against a budget of 84,470 due to expenditure on earmarked reserves and unexpected expenditure items.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• <b>The projected outturn figure of £140,803 is noted.</b></li> <li>• <b>The budget estimates for 2024/25 to be considered at the March 2024 meeting.</b></li> </ul>

Signed.....Date.....  
(Chair of Haswell Parish Council)

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<b>8</b>	<b>Planning</b> There were no planning applications to consider																										
<b>9</b>	<b>Strategic Planning</b>																										
<b>9(a)</b>	<b>Neighbourhood Plan</b> There was no further update regarding the Neighbourhood Plan <b>Resolved:</b> <b>The Clerk to arrange a meeting with the Consultant to progress the Plan at the earliest opportunity.</b>																										
<b>9(b)</b>	<b>Strategic Priorities</b> There was no further update regarding the Strategic Priorities																										
<b>10</b>	<b>Sub Group/ Working Group Meetings</b>																										
<b>10(a)</b>	Members receive an update on the following Committees / Working Groups: <ul style="list-style-type: none"> <li>• Horticultural Working Group – meeting scheduled for 12<sup>th</sup> March 2024</li> <li>• Neighbourhood Plan Working Group – meeting to be arranged with the consultant.</li> <li>• Emergency Plan/Community Resilience Working Group - a meeting took place between Parish Councillors and Laura Dobson from Durham Civil Contingencies Unit on 21<sup>st</sup> February. A further meeting of the working group to be arranged.</li> <li>• Human Resources Committee – no meetings</li> <li>• Events Committee – meeting took place Wednesday 14<sup>th</sup> February to discuss event dates (see agenda item 10(b). The next meeting is scheduled for 12<sup>th</sup> March 2024.</li> </ul> <b>Resolved:</b> <b>The Clerk to arrange a further meeting regarding the Neighbourhood Plan and the Emergency Plan.</b>																										
<b>10(b)</b>	Events Committee - To approve the dates of the Parish Council events as recommended by the Events Committee as follows: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Event</th> <th style="text-align: left;">Date</th> </tr> </thead> <tbody> <tr> <td>St. Paul's Easter Fair</td> <td>Saturday 23rd March 2024</td> </tr> <tr> <td>History Film</td> <td>Wednesday 17th April 2024</td> </tr> <tr> <td>Picnic @ The Pit</td> <td>Monday 27th May 2024 : 1:00pm— 3:00pm</td> </tr> <tr> <td>D Day 80— Newspaper Delivery (TBC)</td> <td>Thursday 6th June 2024</td> </tr> <tr> <td>D Day 80— Afternoon Tea (TBC)</td> <td>Thursday 6th June 2024</td> </tr> <tr> <td>D Day 80— Evening Event (TBC)</td> <td>Saturday 8th June 2024</td> </tr> <tr> <td>D Day 80— Memorial Service</td> <td>Sunday 9th June 2024</td> </tr> <tr> <td>Carnival</td> <td>Saturday 27th July 2024</td> </tr> <tr> <td>Banner Parade</td> <td>Saturday 13 July 2024</td> </tr> <tr> <td>Haswell in Bloom</td> <td>Monday 12th — Friday 16th August 2024</td> </tr> <tr> <td>180th Pit Disaster Memorial Film</td> <td>Friday 27th September 2024</td> </tr> <tr> <td>180th Pit Disaster Memorial - Service</td> <td>Saturday 28th September 2024 : 3:00pm</td> </tr> </tbody> </table>	Event	Date	St. Paul's Easter Fair	Saturday 23rd March 2024	History Film	Wednesday 17th April 2024	Picnic @ The Pit	Monday 27th May 2024 : 1:00pm— 3:00pm	D Day 80— Newspaper Delivery (TBC)	Thursday 6th June 2024	D Day 80— Afternoon Tea (TBC)	Thursday 6th June 2024	D Day 80— Evening Event (TBC)	Saturday 8th June 2024	D Day 80— Memorial Service	Sunday 9th June 2024	Carnival	Saturday 27th July 2024	Banner Parade	Saturday 13 July 2024	Haswell in Bloom	Monday 12th — Friday 16th August 2024	180th Pit Disaster Memorial Film	Friday 27th September 2024	180th Pit Disaster Memorial - Service	Saturday 28th September 2024 : 3:00pm
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	Scarecrow Competition	Monday 9th — Sunday 16th September 2024
	Halloween House Competition	Saturday 26th - Thursday 31st October 2024
	The Haswells Festival of Remembrance	Friday 8th November 2024
	Remembrance Sunday	Sunday 10th Nov 2024
	Christmas Tree Lights	Sunday 1st December 2024
	Christmas Giving	Sunday 1st December 2024
	<u>School Holidays</u>	
	<b>Holiday</b>	<b>Closing date</b>
	<b>Date re-opens</b>	
	Easter 2024	Thursday 28 March 2024
	Monday 15 April 2024	
	May Day 2024	Friday 3 May 2024
	Tuesday 7 May 2024	
	Summer half-term 2024	Friday 24 May 2024
	Monday 3 June 2024	
	Summer 2024	Tuesday 23 July 2024
	Wednesday 4 September 2024	
	Autumn half-term 2024	Friday 25 October 2024
	Monday 4 November 2024	
	Christmas 2024	Friday 20 December 2024
	Monday 6 January 2025	
	<b>Resolved:</b> <b>The dates of the events are approved.</b>	
<b>11</b>	<p><b>Members Reports</b> The following reported were received:</p> <p><b>Cllr W Ramsay</b></p> <ul style="list-style-type: none"> <li>• Potholes – from Blue House to Haswell Plough</li> <li>• Inconsistency of speed signs going into and out of Haswell Plough from different directions</li> <li>• Comments received that winter planting is poor.</li> <li>• Condition of the Bus Stop in Haswell Plough is poor – not yet addressed.</li> </ul> <p><b>Cllr A Morton</b></p> <ul style="list-style-type: none"> <li>• The dog bin on Pesspool Lane is still missing</li> </ul> <p><b>Cllr C Hood</b></p> <ul style="list-style-type: none"> <li>• An application is to be made to Believe Housing for a Community Garden</li> <li>• The doctors surgery is unable to open yet due to health and safety issues.</li> </ul> <p><b>Resolved:</b> <b>The Clerk to take the appropriate action.</b></p>	
<b>12</b>	<p><b>County Councillor’s Update Report</b> County Councillor CR Hood presented the following report: As always, I am privileged to be working in partnership with this parish council and the residents of Haswell. Since my last report here are just some of the things I have worked at on behalf of our villages and some of the news from Durham County Council:</p>	

Signed.....Date.....  
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	<ul style="list-style-type: none"> <li>• Durham County Council has given £130,000 funding to Durham Community Action (DCA) to be awarded to community buildings for energy efficiency upgrades to lighting, heating, insulation and draughtproofing. The Energy Efficiency Grant Fund was shared between 26 buildings which each received £5,000 to make the improvements.</li> <li>• Durham County Council has been praised by Ofsted inspectors for its work to prepare and support young people as they leave care.</li> <li>• Liaised with residents regarding their concerns about the damaged barrier near Brydon Crescent in South Hetton.</li> <li>• Met with directors from the North East &amp; North Cumbria Integrated Care Board to discuss proposals to changes in their integrated systems.</li> <li>• After requests from residents, I liaised with Clean &amp; Green to treat the footpath near Jubilee Square in South Hetton.</li> <li>• Liaised and shared live updates from Northern Powergrid as emergency works took place across Haswell.</li> <li>• Helped announce that the North East Technology Park (NETPark) at Sedgefield, owned and run by Durham County Council, is to become a Growth Site through the creation of a new Investment Zone for the region.</li> <li>• I was delighted to announce that a new project connecting Shotton, Haswell &amp; South Hetton has now been officially unveiled. I contributed from my Neighborhood Budget, and thanks to the incredible support and generosity of Haswell Parish Council, Shotton Parish Council and South Hetton Parish Council, the latest Heritage 100 walk is now fully installed!</li> <li>• Shared details of the new Warm Welcome Cafe that is being launched on Monday 5th February 2024 at The Lisa Dixon Centre, Haswell. The cafe offers free tea, coffee, croissants, and crumpets between 9:00am-10:30am every weekday!</li> <li>• Delighted that Shotton Parish Council &amp; Shotton Partnership has been awarded a grant from the Youth Investment Fund from the government to boost youth service in the village. I was delighted to join with other members of the cabinet from DCC to pledge our support. Each Cabinet member wrote personal letters to support the bid outlining how such a project would help.</li> <li>• Attended Full Cabinet at Durham County Council. We spoke about the council's final draft budget proposals and made recommendations for consideration by full council at the end of February. I spoke about the unavoidable base budget pressures in 2024/25 relating to looked adult social care.</li> <li>• Liaised with several housing associations regarding issues residents were having in both South Hetton and Shotton.</li> <li>• Shared the details of the commissioned works to increase capacity at the A19 / A182 junction and Dalton Park signals, near Jade Business Park on the outskirts of Murton.</li> </ul>

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	<ul style="list-style-type: none"> <li>• As part of my Adult &amp; Health Services portfolio, I announced that DCC is looking for people from across County Durham who are passionate about supporting the health and wellbeing of others to become County Durham Together Community Champions.</li> <li>• In cabinet we received an update on the County Durham Poverty Strategy and Action Plan , the actions being taken as well as the soaring demand for support.</li> <li>• Met with members of Durhan County Council Parks and Countryside Team to visit the NCN1 Haswell to Hart Walkway, specifically in Shotton Colliery from the Wooden Bridge to the Victoria Showground, to look at the issues such as rubbish and flytipping.</li> <li>• After seeing concerns from local residents, I asked the highways team to look at the issues with the condition of the road on Bruce Glasier Terrace near Bridge Road in Shotton Colliery. The team attended the site with the contractor and I can confirm that remedial works will be carried out.</li> <li>• Attended the monthly meeting of DCCs Cabinet and the County Durham MPs. Unfortunately, only 2 of the 6 MPs attended. We received an update from County Durham &amp; Darlington Fire &amp; Rescue Service.</li> <li>• Attended Victoria Street in Shotton and met with some residents to see their concerns about the condition of footpaths after the contract works by Virgin O2. I spoke with their regional supervisor and they were going to revisit and examine the areas.</li> <li>• Durham County Council has been awarded £6M funding from the governments Single Homeless Accommodation Programme (SHAP) to create new accommodation and increase support for those who are homeless or at risk of homelessness.</li> <li>• As always, much of my work has been on more personal issues that our residents have had in relation to residents’ issues such as flytipping , littering , dog fouling, car parking, noise pollution etc.</li> </ul> <p>I continue to represent our residents and liaise with various officers, staff and departments, both at Durham County Council and external agencies.</p> <p>I am always available and if I can help you, your family or neighbours in any way, please do not hesitate to contact me and I will take it forward.</p> <p><b>Resolved:</b>  <b>The information is noted.</b></p>
<b>13</b>	<p><b>Public Participation</b></p> <p>The Chair invited members of the public to address the Parish Council on items of concern or interest.</p> <ul style="list-style-type: none"> <li>• A member of the public requested that the Balance Sheet be included with the minutes.</li> </ul> <p><b>Resolved:</b>  <b>The Clerk to attach the Balance Sheet (monthly bank reconciliation and list of payments) to the minutes in future.</b></p>

Signed.....Date.....  
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## AGENDA ITEM 3

Item No	Discussion / Decision
14	<b>Date &amp; Time of the Next Meeting</b> The next meeting shall be held on Wednesday 27 <sup>TH</sup> March 2024 at 6.30pm in the meeting room at St Pauls Church, Church Street, DH6 2DT Haswell.
15	<b>Exclusion of Public and Press</b> The public and press be excluded from the meeting on agenda items 15(a) as they contain exempt information as defined in Paragraphs 1 and 6 of Schedule 12A of the Local Government Act 1972 (as amended).
15(a)	<b>Personnel Matters</b> Members received an update on the following: <ul style="list-style-type: none"><li>• Groundstaff working arrangements</li><li>• Driving timescales</li></ul> <b>Resolved:</b> <b>The information is noted.</b>

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