



Haswell Children's Centre, Church Street, Haswell, DH6 2DZ T:0191 517 1013 E Mail: haswellparishcouncil@gmail.com

Date of issue: - 20th September 2023

AGENDA – September 2023

In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of Haswell Parish Council to be held in the **Meeting Room, St Paul's Church, Church Street, Haswell DH6 2DT, on 27th September 2023 at 6.30pm**. The business to be transacted thereat is as set out hereunder.

J Wainwright
Parish Clerk, Proper Officer of the Council

BUSINESS TO BE TRANSACTED

1. Apologies for Absence

To receive any apologies for absence

2. Code of Conduct – Declaration of Interests

Members are reminded of the need to disclose any interests in items on this agenda, whether Pecuniary or otherwise. Please see advice from the Clerk prior to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

3. Minutes of the Meeting held on 26th July 2023

The draft minutes of the previous meeting held on 26th July 2023 be presented for consideration and approval as a true and correct record (attached).

4. Matters Arising and Action Points from the Minutes Held on 26th July 2023

To consider any matters arising /action points from the previous minutes which are not included elsewhere on the agenda.

5. Reports

(a) Police Report

To consider the Police report and any issues arising.

(b) Correspondence and Funding Requests

To consider any correspondence to note / for decision and funding requests received by the Clerk.

Items previously circulated as follows:

Funding request

- Funding request from the Hazelwell Centre for a contribution towards a youth project.

Correspondence

- Durham County Council – withdrawal of website hosting SLA from 01/04/2024
- Correspondence from a resident regarding bus stops in Haswell Plough.
- Correspondence from a resident regarding the doctors' surgery in Haswell
- Correspondence from a resident regarding the Tom Simpson memorial
- Correspondence from a resident regarding the Haswells Carnival
- Durham County Council Consultations – Budget Proposals 2024/25 and Medium-Term Financial Plan

Additional Items

- Verbal contact from a resident regarding cyclist on the path between Haswell Plough and Shotton.

(c) Training / Conferences /Meetings

- To consider the implications of any training / conferences /meetings attended by the Clerk or Councillors
- To consider attendance at the County Durham Association of Local Councils (CDALC) – Annual General Meeting scheduled to take place on Saturday 7^h October at 10.00am.

(d) Speed Survey

To consider the results of the speed survey undertaken jointly by Durham Constabulary and Durham County Council. (Report previously circulated)

(e) Groundstaff Facilities and Equipment

- ❖ To receive a verbal update on the electrical situation at the groundstaff facilities and consider the proposals for future billing.
- ❖ To consider a request for items of equipment for the groundstaff as follows:
 - Replacement leaf and grass blower
 - Replacement fridge in the groundstaff facilities

(f) Playground Inspections

To consider the repairs to the playgrounds as recommended in the playground inspections (previously circulated)

(g) MUGA

To consider issues relating to the MUGA leased to the Hazelwell Centre

(h) Winter bedding

To consider a verbal update on winter bedding.

6. Finance

- (a) To approve the monthly accounts payments for July and August 2023
- (b) To consider the bank reconciliation for July and August 2023

7. Budget

To consider the budget figures for August 2023 and the projected outturn 2023/2024.

8. Planning

To consider any planning applications within and impacting upon the Parish.

9.Strategic Planning

(a) Neighbourhood Plan

To receive an update and consider the next steps.

(b) Strategic Priorities

To receive an update and consider next steps.

10. Sub Group/ Working Group Meetings

- (a) To receive verbal/written reports from Parish Council Sub Group Meetings where appropriate.
 - Horticultural Working Group
 - Events Committee
 - Neighbourhood Plan Working Group
 - Emergency Plan/Community Resilience Working Group
 - Human Resources Committee
- (a) To receive and agree the schedule of sub group/working group meeting for the autumn.

11. Members Reports

To receive verbal reports from Parish Council Members.

12. County Councillor's Update Report

To receive verbal/written update reports from the County Councillor(s).

13. Public Participation

For the Chair to invite members of the public to address the Parish Council on items of concern or interest.

14. Date & Time of the Next Meeting

The next meeting shall be held on Wednesday 25th October 2023 at 6.30pm in the meeting room at St Pauls Church, Church Street, DH6 2DT Haswell.

15. Exclusion of Public and Press

The public and press be excluded from the meeting on agenda items 15(a) as they contain exempt information as defined in Paragraphs 1 and 6 of Schedule 12A of the Local Government Act 1972 (as amended).

(a) Personnel Matters

- To consider the progress on the review of staffing.