



**Date of issue:- 17<sup>th</sup> October 2021**

In accordance with paragraphs 7 & 10(b) of Schedule 12A of the Local Government Act 1972, I hereby summon you to attend a Meeting of **Haswell Parish Council** to be held in the **Meeting Room, Mencap, Burt Close, Haswell DH6 2DA**, on **Wednesday 27<sup>th</sup> October 2021** at **6.30pm**

**K Tweddle**

**Parish Clerk, Proper Officer of the Council**

### **BUSINESS TO BE TRANSACTED**

**1. Apologies for Absence**

**2. Code of Conduct – Declaration of Interests**

Members are reminded of the need to disclose any interests in items on this agenda, whether pecuniary or otherwise. Please see advice from the Clerk **prior** to the meeting if in doubt.

Members of the public are reminded that they can only contribute to the meeting under the Public Participation item on the agenda at the end of the meeting, as previously agreed.

**3. To welcome Joy Allen, Police & Crime Commissioner to the meeting**

**4. The Minutes of the Meeting Held on 29<sup>th</sup> September 2021**

The draft minutes of the previous meeting held on 29<sup>th</sup> September 2021 for consideration and approval as a true and correct record (attached)

**Matters Arising**

- (i) External Audit, minor scope for improvement – Bank reconciliation
- (ii) Sports Changing Rooms – update
- (iii) Winter Wonderland – further information

5. **Police Report/Update**
6. **Finance**
  - (a) To approve the monthly accounts payments for October 2021 (attached)
  - (b) To consider the bank reconciliation for September 2021 (attached)
7. **Planning**

Tuthill Quarry – Progress/update from R & K Wood Planning LLP (previously circulated)
8. **HR & Health & Safety Support from Ellis Whittam**
  - (i) Health & Safety Policy, Handbook & Statement
  - (ii) Competent Person
  - (iii) Action Plan

All documents had been circulated previously for Member’s consideration and feedback
9. **Speed Humps Pesspool Terrace** – e mail from the MP (previously circulated)
10. **Member’s Reports**

To receive reports from Local Members
11. **County Councillor’s Update Report**

To receive verbal/written update reports from the County Councillor(s)  
County Councillor Hood has requested two items be considered – pit car park & station field gate
12. **Public Participation**

For the Chair to invite members of the public to address the Parish Council on items of concern or interest.
13. **Date & Time of the Next Meeting** – the next meeting shall be 24<sup>th</sup> November 2021 at 6.30pm at Lisa Dixon/Mencap Meeting Room, Haswell
14. **Exclusion of the Press and Public**

To resolve that in view of the confidential nature of the items to be discussed, the committee pass the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies, (Admissions to Meetings) Act 1960 & the Local Government, (Access to Information) Act Part 1, paragraph 11.
15. **MUGA**

Referred from the previous meeting. Repairs and notice to carry them out – progress

**16. Position of Part time Clerk**

To accept the resignation from the Clerk